UNDERGROUND VAULTS & STORAGE - Topeka
1540 NW Gage Blvd, Suite 6
Topeka, KS 66618

RECORD TRANSMITTAL

Company: Dept.

Attn:

Address:

City, ST Zip: .

The following records have been shipped via:

Shipment No. Date

☐ NEW ☐ RETURN PLEASE CHECK APPROPRIATE BOX. Separate forms must be used for new and return material.

Record # or Box # (Alternate ID)	Barcode # (Container or File)	Description of Contents or File Name (Also include box # OR container barcode # for files)

Above records received on _____ Received by _____

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